

Unitarian Universalist Fellowship of the Emerald Coast

Minutes of the Board Meeting February 20, 2012

Call to order

Vice President Kathy Roniger called the meeting to order at 6:34 pm. Also present were Brenda Fleming, Denny Lauer, Josh Ashley, Diane Gibson, Sandra Topp, Rod Debs, ex officio and guest Darrell Bruning.

Minister Focus

Rod Debs gave a reading

Review of January Minutes

The January minutes were reviewed. Josh Ashley made a motion, seconded by Diane Gibson, to accept the minutes as written. The minutes were unanimously approved by the board.

Finance Report

Ed Farley gave the financial report. The budgeted income and expense vs actual income and expense for May, 2011-January 2012 was discussed. UUFEF is \$2670 under budget currently and is projected to end the fiscal year \$2500 under budget.

Food, Fun, and Fellowship

Diane Gibson discussed plans for this year's spring congregational meeting. The Food, Fun and Fellowship Committee would like to combine a family friendly party/pot luck and auction with the congregational meeting on Saturday, April 28 around 4 pm. The board discussed this plan. Some board members were concerned that there may not be enough members present at the meeting to meet quorum. It was decided that quorum should not be hard to meet as 25% or 31 members are required to meet quorum. Other options were discussed including postponing the meeting to Sunday, April 29 if quorum is not met at the Saturday meeting. Diane made a motion to have the congregational meeting on April 28, if quorum is not met, the meeting will be postponed to Sunday April 29, after the service. This was seconded by Sandra and unanimously approved by the board.

Denny Lauer discussed the timeline for the stewardship committee. If the congregational meeting is on 4/28/12, it would be advantageous to have the April board meeting the week before or on 4/23/12 in order for the finance committee to have time to make a budget for the board to vote on at the meeting. Diane made a motion to change April's meeting date to 4/23, this was seconded by Josh and unanimously approved by the board.

Also discussed was the pledge drive. Denny is planning a meeting/luncheon for the board members and for the chairs of each committee on 3/4/12 during 3rd hour. This will be a time for the chairs of the committees to discuss their financial needs so that a budget can be developed with those needs in mind. Stewardship drive will start in March.

UUFEF Policy Update

Kathy Roniger discussed the status of the latest changes to the Bylaws. They are not yet posted on the UUFEF website. Diane Gibson agreed to work with Karen Lauer, the chair of the Ad Hoc committee, to make certain that the web master has a copy of the Bylaws. Kathy is also collecting

current Policy and Procedures from all committee chairs. These will be posted on the website giving all members of UUFEC easy access to these documents.

Triangle of Congregation Organization

Rod presented the triangle of congregation organization as described by David Johnson. As the congregation grows, there is a natural process of maturation as an organization. The functions of bylaws, policies, procedures and covenants and their utility in resolving conflicts were discussed. It is particularly important to enforce bylaws and policies in order to maintain a safe place for all members and non-members.

Board Retreat

Board retreat led by Jane Park will be on Saturday, March 17, 2012.

Closing

A reading was provided by Rod.

Next Meeting Date

The meeting was adjourned by Kathy at 8:11 pm. The next meeting is scheduled for Tuesday 3/27 at 6:37pm

Respectfully submitted,
Sandra Topp, UUFEC Board Secretary